



**Big Rock First Nation**  
**Income Assistance Department**  
**123 Front Street**  
**Big Rock, MB X0X 0X0**  
**Phone: 204-123-4567**  
**Fax: 204-123-5678**

**ENROLMENT LETTER**

FORM SF1

February 1, 2016

Sylvia Barker  
118 River Road  
Big Rock, Manitoba R0C 2Y0

**Re: Your Application for Income Assistance**

Dear Ms. Barker,

Your application for income assistance has been approved. You are eligible for income assistance for the following reason(s):

**Economic**

Benefits are payable effective as of February 1, 2016 for the persons listed below:

**Sylvia Barker, Gerald Barker**

Your monthly benefits were calculated according to the attached budget and decision form(s). You will receive these benefits Monthly. The method of payment is as follows:

**Cheque**

Please do not hesitate to contact this office at (204) 836-2101 to clarify any questions or concerns you might have about your eligibility category, the amount of your benefits, how your financial resources were calculated, or the method used to issue you assistance.

If your questions or concerns are not satisfactorily resolved, you have a right to request a review of this decision and to be advised of the results in writing within 10 days of your request. If you are still not satisfied, you also have a right to appeal the results of the review within 30 days by completing and signing a Notice of Appeal form available at the First Nation Income Assistance Office. Your appeal will be heard by Arthur Appeals. If you are still not satisfied, you can further appeal to the Regional Director of Funding Services, Manitoba Region, Indigenous and Northern Affairs Canada.

Sincerely,

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Abigail Administrator  
Income Assistance Administrator  
Big Rock

CC: Client File